

COGS Grant Request – guidance

Requests for COGS grants must be made using the [new online system](#) and submitted by the COGS closing date - **13 May 2015**.

- Which committees are you applying to and what are the contact details of the local contact for this request and name two authorising signatories?
- What do you want funding for?

Ngā Hua/Outcomes

- What are the expected benefits/outcomes?
The changes, benefits, learning, effects that happens or starts to happen as a result of the services, programme or project....
- How do you know this is needed?
Feedback, referrals received, survey, research, networking, and results achieved leading to new opportunities...
- How will you address the need?
Continue to provide your services or programmes, respond to identified need to increase your service delivery, follow your strategic direction, work collaboratively with others...
- How will you show you have achieved it?
What happened, Evaluations, what did clients or referrers say...
- How does your request align with the purpose or priorities of this fund?
Refer to [COGS Purpose, Outcomes, priorities and what it will not fund](#) and [COGS Local Priorities](#).

FINANCIAL INFORMATION

What is the total grant you are requesting, exclusive of GST?

SUPPORTING DOCUMENTS

A BUDGET (Is Required)

With proposed income and expenditure

It should best reflect your needs for costs, based on what will most enable or enhance the community benefits or outcomes of what you are proposing to do.

LDCs will not require that grants be spent on one or more specific costs from a budget presented with a request. If a grant is offered, it may be used for any of costs in the budget, at the discretion of the recipient organisation. The only exception will be any cost listed in the budget that is specifically excluded in the conditions identified in the grant agreement.

And any other supporting documents.

More information on [Making a request](#) .

If you would like support with any of this, please call us on 0800 824 824 or email community.matters@dia.govt.nz.

The funding for outcomes approach is central to the design of the new online system.

What are Outcomes?

Outcomes are all the changes, benefits, learning or effects that happen - or start to happen - as a result of the activities, projects or services provided.

There has been a tendency in the past to focus on the outputs that are achieved from the grants made or the services provided.

For example, we've tended to focus on whether the swimming pool was built, rather than whether local people are using it to learn to swim and built their confidence, skills and safe behaviour around water.

Focus on the outcomes; *not just the outputs...*



Output: a swimming pool was built (tangible) ✓

Outcome: the local community learns to swim = fewer people drown (intangible) ✓



The project is to enable people with limited mobility to attend and participate in community events



Previous applications have focused on the cost of renting vehicles to collect and transport community members (inputs)

The output is a programme of events and activities in the community

What might the outcomes be?

How would you expect the community to measure these outcomes?

How would you expect the community to demonstrate the community benefits?

The shift to an outcomes approach will enable you or your organisation to focus on:

- achieving your own outcomes
- working with others to achieve common community outcomes
- being responsive to the communities your serve.

When it comes to reporting on a grant you may receive, the result report or ōtinga kōrero will focus on:

- what happened & who benefitted?
- what outcomes were received & how you know what's been achieved? By the numbers, by the stories.

More information: <http://www.communitymatters.govt.nz/Funding-and-grants---Guidance-on-implementing-an-outcomes-approach>